

Home Burial Application

File: LA



The following criteria will need to be established prior to Council inspecting the site:-

1. That the proposed grave site is on private land, where the area of landholding is 5 hectares or more.
2. No burial shall take place on any land that would likely contaminate a drinking water supply or a domestic water supply.
3. The proposed location of the burial site is to be marked on site.
4. That a person is available to meet the Environmental Health Officers onsite at a mutually agreeable time.
5. That the Home Burial Inspection fee is paid with the submission of the application. The Inspection fee is non-refundable if your application is refused. 6. A copy of the death certificate is attached.

Once your application has been approved we will fax back an acknowledgment. If the application is refused, alternative arrangements will need to be made.

DIGGING OF THE GRAVE: Arrangements for digging the grave is the responsibility of the applicant. Council is available for hire subject to availability. The applicant is responsible for all costs associated with the digging of the grave. They will be invoiced after the funeral.

Service Details

Date of proposed service: _____ Time: _____

Type of service: Church Graveside

Property Address: _____

Name of person to meet onsite: _____

Type of ground: New ground Multiple Depth

Clergy: _____

Deceased Details

Given name/s: _____ Surname: _____

Last known address: _____

Date of birth: _____ Date of death: _____ Age at death: _____

Place of death: _____ Sex: _____

Marital status: _____ Maiden name: _____

Occupation: _____ Religion: _____

Copy of death certificate attached? YES NO

Applicant Details

Relationship to Deceased: _____

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Phone: _____

Email: _____

Next of Kin/Secondary Contact

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Date of birth: _____ Phone: _____

Email: _____

Landowner's Details

Given name/s: _____ Surname: _____

Address: _____

Phone: _____

Email: _____

Owner's consent: _____ Signature: _____

Funeral Director

Company: _____ Contact: _____

Address (not PO Box): _____

Phone: _____ Email: _____

Locality Map: TO BE PROVIDED BY THE APPLICANT

Council Use Only

GPS Location: _____ Impacts on Watercourse: _____

Soil Suitability: _____ Slope Satisfactory: _____

Flood Liable: _____ Other Comments: _____

File (LA Number): _____

Office Use Only

Date: _____ Inspection Fee Paid: _____ Receipt No: _____

GPS Location on computer: _____

Privacy declaration: Council collects and holds personal information for a number of reasons related to Council business e.g to process applications, to issue rate notices to property owners and to process correspondence, as per legislation and regulation which council operates under. When you provide personal information to Council it is used and stored in accordance with the *Privacy and Personal Information Protection Act 1998*. This means your personal information will only be used in relation to Council business. Your personal information will not be used for any other purposes unless you are asked permission.

If you wish to know what personal information Council may hold on you then you can make application to Council to determine what information is held.