

Application for a Perpetual Interment Right

Purpose of this form:

This application form should be completed to apply for a Perpetual Interment Right within a Kempsey Shire cemetery.

What is an Interment Right?

An Interment Right is an undertaking by the Kempsey Shire Council (Council) to grant a Right to occupy a specific interment site, without interference once the remains of a deceased person have been placed in it. The person to whom an Interment Right has been granted is called the "holder".

An Interment Right does not bestow any ownership of cemetery land. It is simply a contract or promise that a particular space in the cemetery has been set aside for the holder's use. When someone's body is buried under the provisions of an Interment Right, the Interment Right devolves to the estate of the person buried in the grave.

Will there be other fees or costs?

When the provisions of the Right are exercised, i.e., a burial occurs at the place described in the Right, there will service fees charged by the Council. Service fees are charged for grave digging, site preparation, closing the grave and so on. Service fees cannot be prepaid.

BILLING/ PAYMENT: A tax invoice will be issued following approval of the application with terms and conditions for payment provided on the tax invoice.

NOTE: Council is required to comply with the Cemetery and Crematorium Operator Code of Practice 2018 approved by CCNSW. Copies of the Code of Practice are available upon request or online at https://www.industry.nsw.gov.au/__data/assets/pdf_file/0020/204095/CCNSW-Cemetery-and-crematoria-operator-code-of-practice-2018.pdf

Is the applicant also the intended holder of the Interment Right? YES NO

If No, Applicant's details

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Date of birth: _____ Phone: _____

Email: _____

Intended holder/s of Interment Right/s

Holder 1:

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Date of birth: _____ Phone: _____

Email: _____

Do you hold other interment right/s in any cemetery within the Kempsey Shire? YES NO

Holder 2:

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Date of birth: _____ Phone: _____

Email: _____

Do you hold other interment right/s in any cemetery within the Kempsey Shire? YES NO*Please attach an additional sheet to register more than two (2) holders.***Next of kin/secondary contact nominated by a new holder of Interment Right**

Given name/s: _____ Surname: _____

Address (not PO Box): _____

Date of birth: _____ Phone: _____

Email: _____

Interment site

Cemetery: _____ Section/Wall: _____ Type(Lawn, monument): _____

Row: _____ Allotment: _____ Depth: _____

Number of persons whose remains may be interred: _____

Full body interments: _____ Ash interments: _____

Identity of person/s whose remains may be interred (full name/s and date of birth):
_____**OR**

Class of person/s whose remains may be interred: _____

Specify a person who may nominate the person/s whose remains may be interred:
_____**OR**Specify the class of person who may nominate the person/s whose remains may be interred:
_____**Fee payable:** _____**Proof of identity requirement**

Applicants must produce two of the following to be copied and retained by Council: driver's licence issued by an Australian state or territory; identification page from a valid passport; citizenship certificate; credit card; identification card issued by an employer; identification card issued by the Commonwealth or state or territory government; copy of birth certificate.

This identification may be used in the future to validate identification.

NOTE: Kempsey Shire Council may refuse to grant or transfer an interment right if, in Council's opinion, the transfer would tend to create a monopoly or encourage dealing in interment rights.

Cemeteries and Crematoria Act 2013, Section 60.

No work is to be undertaken in any cemetery within the Kempsey Shire without the written prior consent of Council.

Applicant's acknowledgement/declaration

I acknowledge that all terms and conditions of this interment right have been disclosed and explained to me.

Signature of applicant

Signature: _____ Name: _____ Date: _____

Signature: _____ Name: _____ Date: _____

Office Use Only

Fees: _____ Receipt: _____ Identification copied: _____

Register #: _____ IR: _____

Privacy declaration: Council collects and holds personal information for a number of reasons related to Council business e.g to process applications, to issue rate notices to property owners and to process correspondence, as per legislation and regulation which council operates under. When you provide personal information to Council it is used and stored in accordance with the *Privacy and Personal Information Protection Act 1998*. This means your personal information will only be used in relation to Council business. Your personal information will not be used for any other purposes unless you are asked permission.

If you wish to know what personal information Council may hold on you then you can make application to Council to determine what information is held.