



KEMPSEY SHIRE CEMETERY MANAGEMENT POLICY

POLICY GOAL	3	To plan and fund the Shire's infrastructure and service needs
POLICY SUB GROUP	3.12	To provide guidance on Council's management of Council operated cemeteries
VERSION	1	
DATE ADOPTED	28 June 2022	
PLANNED REVIEW DATE	June 2024	



Objectives

To ensure the effective management of Council's cemeteries that enables long-term delivery of cemetery services to the Kempsey Shire community.

Policy

1 Council manages eleven cemeteries as part of the Commercial Businesses Section. Comara Cemetery and Arakoon Historical Cemetery are 'closed', and the remaining nine cemeteries are 'operational'. Some cemeteries have restrictions including:

- Crescent Head Cemetery is open to ashes interment in dedicated spaces only
- Euroka Cemetery is open to descendants of those previously interred
- West Kempsey is open to existing reservation holders (including second interments where possible)

The remaining cemeteries are available for burial and ashes interment either at need or by reservation for future use.

2 Despite 1 above, reservations for future use of burial plots will not be allowed at cemeteries where there is less than 10 years¹ capacity

3 Council's fees and charges will be structured based on cost recovery and utilising the advice of IPART and the Cemeteries & Crematoria NSW. Additional fees will only be introduced where required under applicable licensing requirements (e.g. perpetual maintenance fees).

¹ To be determined by averaging the last five full financial years of use (1st interments only) compared to the extent of space available based on available planning.

4 Cemetery facilities and operations will otherwise be managed in accordance with the requirements of the *Cemeteries and Crematoria Act 2013*, *Public Health Act 2010*, respective regulations and other relevant legislation as applicable.

Management and development of cemeteries will also be undertaken generally in accordance with the *Kempsey Cemeteries Strategy & Master Plan (2022)* as adopted by Council.

Policy implementation procedures, guidelines and documents

Reference No.	Title
3.12.1	Kempsey cemeteries Strategy & Master Plan (2022)
3.12.2	Kempsey Cemeteries – Site Plans
3.12.3	Kempsey Cemeteries Master Plans
3.12.4	Kempsey Cemeteries Management Guidelines

Related Kempsey Shire Council policies

Policy No.	Title
3.4	Asset Management Policy
3.8	Public Reserves and Recreation Management Policy